

## **THE ULTIMATE MOVING CHECKLIST**

### **First Thing's First:**

As soon as you find out your moving date, book a moving company or a rental truck. These companies usually get extremely busy, so it is good to book these services as soon as possible.



### **2-4 Months Before:**

- Start to think about the items you want to keep, sell, donate or throw out.
- Think about the items that may need special packing or extra insurance.
- Create a moving binder with information regarding your move, purchase agreements for your new home and an inventory of items from your home that could get lost or damaged.
- Think about what rooms in your new home you want to place your furniture in. If possible obtain room measurements so that you can ensure your furniture will be able to fit through the door.
- If your move requires your child to change schools, arrange to have the records transferred.
- If you are moving to a new town, start to research the community you will be living in. Contact the municipality to ensure that you have all the important information and upcoming events.
- Stop buying groceries! Slow down your grocery shopping and use up items like perishable and frozen foods, cleaning supplies, etc.
- Gather packing items including: boxes, tape, bubble wrap, and permanent markers.
- Start packing things that you know you won't need for awhile. Make sure you clearly label where each box will be going in the new house to make it easier on moving day.

### **5 Weeks Before:**

- Sell off items that you can.
- Donate items that you were unable to sell or you think someone else will appreciate.
- Throw away items that cannot be sold or donated.
- Change your mailing address (check out this link: -----).

### **4 Weeks Before:**

- Arrange for someone to care of your children on moving day.
- Book your moving day off of work.
- Separate valuables like jewelry and documents that you will move personally.
- If you are moving to a new area, gather and/or forward personal and family documents/records. This includes: medical/dental information, veterinarian, schools, legal and financial documents, birth certificates, passports, and insurance documents.

### **3 Weeks Before:**

If you are moving far away, say your goodbyes and create a list of family and friends you would like to stay in touch with as well as their contact information.

### **2 Weeks Before:**

- Properly dispose of gasoline, propane, pesticides, batteries and flammable liquids.
- Returned borrowed movies and library books.
- Confirm the moving and rental company.

### **1 Week Before:**

- Refill and stock up on prescriptions that you will need in the first couple weeks at your new house.
- Set aside things you will need on the first night in your new house (check out this link: -----).

### **A Few Days Before:**

- Assemble a bag or backpack with items that you will need on moving day. This should include: a cheque book, credit card, personal identification, flashlights, keys, mobile phone charger, toiletries, paper plates and cups, towels, alarm clock, bottled water, first aid kit and games for kids.
- Plan your payment to the moving company. If you haven't paid by credit card, make sure you have cash, cheque, or a money order available.
- Double-check to see if the individual looking after your kids is still able to and confirm plans.

### **Moving Day:**

- Take note of your utility readings.
- Ensure the utilities are connected in your new home and disconnected in your old home.
- Do a final walk-through to make sure you have everything and that all the doors are locked.
- Make sure that you have turned in all the keys and garage door openers for your old house.
- Tip the movers--15% is usually a good tip, but sometimes it is nice to give more if they move delicates or valuables.